

Expense Claim Form

Force Number: 46058559
Name: Adrian Harper
Position: Chief Executive
Main Work Address: Kent Police Headquarters, Sutton Road, Maidstone, Kent ME15 9BZ
Car Capacity: 2000cc **Car Registration:**

Home to work mileage:	43
Work to home mileage:	43
Total commute mileage:	86

Summary (Details overleaf/attached)

Period of this claim: **From:** 1st February 2019 **To:** 28th February 2019

Actual mileage claimed for this period (Casual rate): 42.1

Total subsistence claimed in this period: £0.00

Total accommodation claimed in this period: £0.00

Total other expenses claimed in this period:

Public Transport:	£0.00
Other:	£0.00
Parking:	£12.80

I declare I have actually and necessarily incurred the expenses claimed, in the course of business related activities in line with the current expenses claim policies in force and I enclose supporting receipts.

Signature:



Date:

28/2/2019

Authorising Signature:
(Chief Finance Officer)



Date:

28/2/2019.

Date	Journey Details		Activity/Event	Total Journey Mileage (a)	Commute Mileage (b)	Actual Mileage Claimed (a)-(b)	Parking £	Public Transport £	Subsistence £	Accommodation £	Other £
	From	To									
06.02.19	WORK	ME14 1XQ	Police & Crime Panel (Maidstone)	43.6	43	0.6	£4.40				
	ME14 1XQ	HOME									
08.02.19	HOME	ME7 1NE	Meeting with ICV (Gillingham)	61.1	43	18.1					
	ME7 1NE	WORK									
20.02.19	HOME	AL8 6XF	Strategic Athena Management Board (Hertfordshire)	109.4	86	23.4					
	AL8 6XF	HOME									
22.02.19	N/A	N/A	Stalking Event (Horsham)	0	0	0	£8.40				
	N/A	N/A									
TOTALS				214.1	172	42.1	£12.80	£0.00	£0.00	£0.00	£0.00