

**Expense Claim Form**

**Force number:** 46059547  
**Name:** Matthew Scott  
**Position:** Kent Police & Crime Commissioner  
**Work address:** Kent Police Headquarters, Sutton Road, Maidstone, Kent ME15 9BZ

<b>Home to work mileage:</b>	23
<b>Work to home mileage:</b>	23
<b>Total commute mileage:</b>	46

**Summary (Details overleaf/attached)**

**Period of this claim:** **From:** 1st December 2017 **To:** 31st December 2017

**Actual mileage claimed in this period (casual rate):** 193.8

- I declare I have actually and necessarily incurred the expenses claimed in the course of business related activities in line with the published Police and Crime Commissioner's travel and subsistence policy.

- I have also submitted supporting receipts.

**Signature:**



**Date:**

31/1/18

**Authorising Signature:**  
(Chief Executive)



**Date:**

3/1/2018

Date	Journey Details		Journey Mileage	Claimed (Y/N)	Total Journey Mileage (a)	Commute Mileage (b)	Eligible Mileage (a - b)	Actual Mileage Claimed	Activity/Event
	From	To							
01.12.18	WORK	ME4 4TR	11.9	Y	34.1	23	11.1	11.1	Meeting with Cllr Martin Potter & Cllr David Carr (Chatham)
	ME4 4TR	ME4 3EP	1.6	Y					
	ME4 3EP	HOME	20.6	Y					
08.12.17	HOME	CT2 0HD	55.4	Y	112.4	46	66.4	66.4	Spires Academy - GCSE Citizenship Students (Sturry)
	CT2 0HD	CT1 3JQ	5.2	Y					Visit to Canterbury Police Station and meeting with Nigel Hancock - Herne Bay coastal Community team (Camterbury)
	CT1 3JQ	CT4 7DR	7.6	Y					Meeting with Godmersham Park Gamekeeper (Godmersham)
	CT4 7DR	HOME	44.2	Y					
14.12.17	HOME	ME15 6XB	23	Y	125.8	46	79.8	79.8	Kent and Medway Fire and Rescue Authority Meeting (Maidstone)
	ME15 6XB	CT12 5DF	42.5	Y					KFRS passing out parade (Ramsgate)
	CT12 5DF	HOME	60.3	Y					
15.12.17	HOME	TN23 1BT	39.5	Y	59.5	23	36.5	36.5	Visit by Damian Green MP to launch Ashford-based Restorative Justice Service (Ashford)
	TN23 1BT	WORK	20	Y					
<b>TOTALS:</b>					<b>331.8</b>		<b>193.8</b>	<b>193.8</b>	