

Expense Claim Form

Force number: 46059547
Name: Matthew Scott
Position: Kent Police & Crime Commissioner
Work address: Kent Police Headquarters, Sutton Road, Maidstone, Kent ME15 9BZ

Home to work mileage:	23
Work to home mileage:	23
Total commute mileage:	46

Summary (Details overleaf/attached)

Period of this claim: **From:** 1st August 2017 **To:** 31st August 2017

Actual mileage claimed in this period (casual rate): 138.4

- I declare I have actually and necessarily incurred the expenses claimed in the course of business related activities in line with the published Police and Crime Commissioner's travel and subsistence policy.

- I have also submitted supporting receipts.

Signature:



Date:

24/8/17

Authorising Signature:
(Chief of Staff)



Date:

25th/2017

Date	Journey Details		Journey Mileage	Claimed (Y/N)	Total Journey Mileage (a)	Commute Mileage (b)	Eligible Mileage (a - b)	Actual Mileage Claimed	Activity/Event
	From	To							
10.08.17	HOME	CT1 2SR	47.2	Y	76.8	23	53.8	53.8	Canterbury Street Stall
	CT1 2SR	WORK	29.6	Y					
11.08.17	HOME	ME13 7AG	38.9	Y	98.7	46	52.7	52.7	Faversham Market Street Stall
	ME13 7AG	CT2 7LT	9.8	Y					Visit to Canterbury Mosque
	CT2 7LT	ME4 3ED	29.8	Y					Street Stall Chatham Dockside Outlet
	ME4 3ED	HOME	20.2	Y					
18.08.17	HOME	ME8 7HW	27.3	Y	53.1	46	7.1	7.1	Street Stalls in Rainham Shopping Centre, Pentagon Shopping Centre & Rochester High Street
	ME8 7HW	ME4 4HY	4.3	Y					
	ME4 4HY	HOME	21.5	Y					
23.08.17	HOME	ME1 2XQ	23.2	Y	40.6	23	17.6	17.6	White Ribbon Event (Rochester)
	ME1 2XQ	ME4 4AG	4.7	Y					Media Interview re: White Ribbon (Chatham)
	ME4 4AG	WORK	12.7	Y					
24.08.17	WORK	DA12 5ND	16.9	Y	30.2	23	7.2	7.2	Youth Mental Awareness Open Day (Gravesend)
	DA12 5ND	HOME	13.3	Y					
TOTALS:					299.4		138.4	138.4	