

Expense Claim Form

Force Number: 46058559

Name: Adrian Harper

Position: Chief Executive

Main Work Address: Kent Police Headquarters, Sutton Road, Maidstone, Kent ME15 9BZ

Car Capacity: 2000cc **Car Registration:**

Home to work mileage:	43
Work to home mileage:	43
Total commute mileage:	86

Summary *(Details overleaf/attached)*

Period of this claim: **From:** 1st March 2019 **To:** 31st March 2019

Actual mileage claimed for this period (Casual rate): 68.1

Total subsistence claimed in this period: £0.00

Total accommodation claimed in this period: £0.00

Total other expenses claimed in this period:

Public Transport:	£0.00
Other:	£0.00
Parking:	£0.00

I declare I have actually and necessarily incurred the expenses claimed, in the course of business related activities in line with the current expenses claim policies in force and I enclose supporting receipts.

Signature:



Date:

29³/2019

Authorising Signature:
(Chief Finance Officer)



Date:

29/3/19.

Date	Journey Details		Activity/Event	Total Journey Mileage (a)	Commute Mileage (b)	Actual Mileage Claimed (a)-(b)	Parking £	Public Transport £	Subsistence £	Accommodation £	Other £
	From	To									
07.03.19	WORK	TN24 8UX	2019 KM Partnership Awards (Ashford)	76.9	43	33.9					
	TN24 8UX	HOME									
21.03.19	HOME	ME7 1NE	Minister of State for Policing & Fire Service visit (Gillingham)	61.9	43	18.9					
	ME7 1NE	WORK									
21.03.19	WORK	DA1 1RT	SSD Awards 2019 (Dartford)	58.3	43	15.3					
	DA1 1RT	HOME									
TOTALS				197.1	129	68.1	£0.00	£0.00	£0.00	£0.00	£0.00