

Expense Claim Form

Force number: 46059547
Name: Matthew Scott
Position: Kent Police & Crime Commissioner
Work address: Kent Police Headquarters, Sutton Road, Maidstone, Kent ME15 9BZ

Home to work mileage:	23
Work to home mileage:	23
Total commute mileage:	46

Summary (Details overleaf/attached)

Period of this claim: **From:** 1st February 2019 **To:** 28th February 2019

Actual mileage claimed in this period (casual rate): 305

- I declare I have actually and necessarily incurred the expenses claimed in the course of business related activities in line with the published Police and Crime Commissioner's travel and subsistence policy.
- I have also submitted supporting receipts.

Signature:



Date:

5/3/19

Authorising Signature:
(Chief Executive)



Date:

5/3/2019

Date	Journey Details		Journey Mileage	Claimed (Y/N)	Total Journey Mileage (a)	Commute Mileage (b)	Eligible Mileage (a - b)	Actual Mileage Claimed	Activity/Event
	From	To							
04.02.19	WORK	BR8 7PJ	23.3	Y	25.4	23	2.4	2.4	Launch the Digital Sunset Challenge (Swanley)
	BR8 7POJ	HOME	2.1	Y					
06.02.19	HOME	CT8 8NL	59.5	Y	124.1	46	78.1	78.1	Heritage Watch Conference 2019 (Westgate on Sea)
	CT8 8NL	ME14 1XQ	44.2	Y					Police & Crime Panel (Maidstone)
	ME14 1XQ	HOME	20.4	Y					
07.02.19	WORK	CT17 0DD	40.1	Y	99.6	23	76.6	76.6	Physical Disability Forum (Dover)
	CT17 0DD	HOME	59.5	Y					
08.02.19	HOME	DA4 9HD	4.5	Y	29.4	23	6.4	6.4	Coffee with the Commissioner (Sutton at Hone)
	DA4 9HD	ME15 7RN	22.6	Y					MP Apprenticeship Fair (Maidstone)
	ME15 74N	WORK	2.3	Y					
12.02.19	HOME	ME15 6XB	23	Y	25.2	23	2.2	2.2	Kent and Medway Fire and Rescue Authority Meeting (Maidstone)
	ME15 6XB	WORK	2.2	Y					
15.02.19	HOME	ME9 7ES	31.5	Y	46.3	23	23.3	23.3	Coffee with the Commissioner (Lower Halstow)
	ME9 7ES	WORK	14.8	Y					
19.02.19	HOME	CT1 2YA	47.1	Y	76.4	23	53.4	53.4	Visit to Canterbury CC University (Canterbury)
	CT1 2YA	WORK	29.3	Y					
20.02.19	HOME	ME19 5QL	15.9	Y	27.3	23	4.3	4.3	Leybourne Coffee Morning (West Malling)
	ME19 5QL	WORK	11.4	Y					

Date	Journey Details		Journey Mileage	Claimed (Y/N)	Total Journey Mileage (a)	Commute Mileage (b)	Eligible Mileage (a - b)	Actual Mileage Claimed	Activity/Event
	From	To							
21.02.19	HOME	ME16 8AE	20.3	Y	23.9	23	0.9	0.9	Junior Leadership Event (Maidstone)
	ME16 8AE	WORK	3.6	Y					
22.02.19	HOME	DA2 7DW	3.7	Y	85	46	39	39	Coffee with the Commissioner (Dartford)
	DEA2 7DW	TN23 1YB	41.8	Y					OP Jump pop up stall (Ashford)
	TN23 1YB	HOME	39.5	Y					
27.02.19	HOME	CM1 1SH	32.2	Y	64.4	46	18.4	18.4	PIER public lecture-policing and vulnerability (Chelmsford)
	CM1 1SH	HOME	32.2	Y					
TOTALS:					627		305	305	